

Memorandum



TO: Distribution List

FROM: Bryan Tippie, Budget Director

DATE: December 20, 2002

Re: Minutes of the December 16, 2002 Finance Committee Meeting

Committee Members present: Joe Winkelmann and Harry Atherton

The Finance Committee met on December 16, 2002, at 11:00 a.m. in the 4th Floor Conference Room of the Court and Office Building. This document reflects the official minutes of that meeting.

Treasurer's Report: Tanya Wilcox presented the Treasurer's Report for the Finance Committee's consideration.

County Attorney's Report: Tracy Gallehr discussed the Litigation status for the County Attorney's Office.

Consent Agenda

Supplemental Appropriations:

The following supplemental appropriations were approved for forwarding to the Board of Supervisors for their consideration unless otherwise noted.

FY 2003

1. Sheriff's Office - \$1,500

- a. \$1,500 was approved for appropriation from Federal funds (DMV Mini Grant for Target Speed) for use in vehicle speed operations.
- b. \$800 was approved for appropriation from Federal funds (DMV Mini Grant for Bicycle and Pedestrian Safety) for purchase of bicycle helmets.

2. School Division - \$1,278,042

- a. \$988,851 was approved for appropriation from Federal Title VI-B funds for disbursement to various Special Education expenditure areas.
- b. \$239,771 was approved for appropriation from Federal Title I Grant funds for disbursement to various Title I expenditure areas.
- c. \$49,420 was approved for appropriation from Verizon Local E-Rate funds to purchase software.

Regular Agenda

Supplemental Appropriations:

FY 2003

Fire and Emergency Services - \$91,477

\$91,477 was approved for appropriation from the Fire and Emergency Services fund balance to support the purchase of an office copier, computer replacement, safety equipment (shoes), protective equipment and replace two vehicles.

Comments:

1. Finance Department

Health Insurance – Janice Bourne, Finance Director, provided the monthly health insurance report. The increase for November 2002 compared with November 2001 was 16.7% Sheila Farmer informed the Finance Committee that Trigon would be providing additional insurance data to Fauquier County in January 2003 including cost estimates.

Mr. Winkelmann reviewed the letter from Marsh Consultants concerning contractual relationships with health insurance companies they do business with. Marsh stated that they do not receive any funding from Trigon for working with Fauquier County.

The cost for Marsh Consultants is \$17,000 per year for health insurance. Discussion on the validity of needing consultants for health insurance was discussed.

The Finance Department will review the situation and make recommendations to the Finance Committee and County Administrator.